



**Information for Senders  
of Hazardous Goods**



# ABOUT US



Established in 1970, Stan Robinson (Stafford) Ltd is an independent pallet network, with our head office based in Stafford. In addition, we operate three strategically located depots in Devon, Durham, and Glasgow, enabling us to offer nationwide delivery services. We are proud to hold accreditations including FORS Bronze, BSI 9001, and BSI 50001, with each facility being managed by industry experts and supported by dedicated quality and compliance teams.

Specialising in hazardous goods, we provide a comprehensive delivery service, including next-day and economy options. Our network is fully equipped to handle a wide range of hazardous materials, from palletised goods to IBCs, drums, and single packages. Furthermore, the majority of our drivers are ADR-trained, ensuring they possess the expertise to handle your goods safely and professionally.

## What classes do we carry?



## What classes don't we carry?



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# Consignor Responsibilities

As the consignor, you are responsible for:

- **Correct classification:** Ensuring goods are correctly classified, documented, and packed as per ADR regulations.
- **Provision of documentation:** Supplying accurate transport documents, including the dangerous goods declaration.
- **Suitability of carriers:** Selecting carriers authorised and equipped to transport dangerous goods.
- **Compliance verification:** Confirming that all requirements for packaging, labelling, and marking are met before handover.
- **Provision of safety data:** Providing clear safety instructions and Material Safety Data Sheets (MSDS) to all parties involved.

## Packaging Requirements

- **Approved packaging:** Use only UN-approved packaging that matches the classification of the dangerous goods.
- **Condition of packaging:** Packaging must be in good condition, with no leaks or damage, and meet performance testing standards for the substance.
- **Sealing:** Ensure all closures are secure to prevent any release of contents during transport.

## Labelling and Marking

Proper labelling and marking of consignments are critical:

- **Danger labels:** Affix hazard labels (diamond-shaped) as specified for the goods' classification.
- **UN number:** Display the UN number (e.g., UN 1203 for petrol) prominently on the package.
- **Orientation arrows:** Use "This Way Up" arrows for liquids, ensuring proper handling during transit.
- **Language:** Labels must be clear, legible, and durable, remaining effective during the transport process.



## Overpacks (pallets)

If multiple packages are consolidated:

Clearly label the overpack with:

- "OVERPACK" (if labels and markings on individual packages are not visible).
- All relevant hazard labels and markings required for the goods inside.
- Ensure the overpack is robust enough to contain the goods securely during transport.



## Transport Document (Delivery Note):

Must include:

- UN number.
- Proper shipping name.
- Class and packing group.
- Tunnel code
- Quantity of goods.
- Special provisions, if applicable.

## Limited Quantities

For goods transported under the limited quantities exemption:

- Packages must not exceed the maximum weight or volume specified for limited quantities (e.g., 30 kg gross per package for most goods).
- The limited quantities mark (black triangle frame with "Y" if for air transport) must be affixed.
- All packages must still comply with general packaging requirements and be suitable for transport.

If any of these requirements are not met, our drivers will be unable to collect your goods until the issue is resolved.



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# Safety always comes first.

By ensuring compliance with ADR requirements, you play a key role in the safe and efficient transport of dangerous goods across the UK and beyond.

- Ensure the pallets or packages are fit for purpose, as they will be handled multiple times by forklifts.
- Load the goods evenly onto the pallet.
- Secure the goods to the pallet using bands or shrink wrap.
- Accurately declare the weight and correctly label the goods, including the destination.
- Check for any leaks before dispatch.
- Pre-advise our traffic or customer service with all hazardous information, including quantity, weights, full delivery address, and contact numbers.
- Ensure the collecting driver is provided with all relevant documentation, including hazardous information.

**Please be mindful that if any of the above ADR requirements are not met it will result in your goods not being collected until the matter is resolved.**

If you are uncertain about your obligations or require assistance with ADR compliance, please contact our Transport Office on 01785 282501, and ask for our DGSA/Transport Manager, who will be happy to assist you.

## To book transport services with Stan Robinson's

Please email [northcoll@stanrobinson.com](mailto:northcoll@stanrobinson.com) , [southcoll@stanrobinson.com](mailto:southcoll@stanrobinson.com) , [customerservice@stanrobinson.com](mailto:customerservice@stanrobinson.com) or your designated account manager

If phoning, please call 01785 282501.

In addition to all relevant collection and delivery information we kindly request that you pre-advise us with the following ADR information as per the below example:

UN number, shipping name and product, class, packing group, tunnel code, quantity, type of packaging and any special ADR instructions.

UN Number	Shipping Name	Class	Packing Group	Tunnel Code	Quantity	Type of Packaging	Special Instructions
UN1230	Acetone	3	II	C	500L	Drums	Keep away from heat

The above information can be found in the ADR Book Volume 1 Table A



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